



EUROPEAN UNION

Asylum, Migration
and Integration Fund



AN ROINN DĒ AGUS CIRT AGUS COMHIONANNAIS
DEPARTMENT OF JUSTICE AND EQUALITY



Waterford

Childcare Committee

Coiste Cúram Leanaí Phort Láirge



Invitation to tender for the delivery of an onsite Early Years Care & Education Service

Clonea Emergency Reception & Orientation Centre (EROC)

August 2017

Background & Context:

The Irish Refugee Protection Programme (IRPP) was established by Government Decision of 10 September 2015 as a direct response to the humanitarian crisis that developed in Southern Europe because of mass migration from areas of conflict in the Middle East and Africa. A programme office to carry out the aims of the Government Decision was established in October 2015. Under this programme, the Government has pledged to accept a total of 4,000 persons into the State: 2,622 asylum seekers through the EU relocation mechanism established by two EU Council Decisions in 2015 to assist Italy and Greece, and 1,040 (519 in 2016 and the remainder in 2017) programme refugees under the UNHCR-led refugee resettlement programme currently focussed on resettling refugees from refugee camps in Lebanon which include many Syrians.

Ireland's National Programme AMIF sets out a number of objectives for the Fund. This includes national objectives on both Resettlement and Relocation. Priorities for assistance include information and assistance upon arrival or shortly thereafter, including interpretation services and support for receiving communities during the first year post-arrival in the community.

Waterford Childcare Committee is a member of the Clonea EROC Interagency Management Committee in Waterford which working with the IRPP has identified County Waterford as a host community for the Emergency Reception and Orientation Centre (EROC) for Syrian refugee families being admitted into Ireland, who come in as part of the UNHCR –led programme defined above.

The onsite service will specifically support refugee families during their stay in the Clonea EROC. The onsite early childhood care and education service will facilitate parent's participation in English language and orientation classes. The service will provide a calm, safe, secure and fully equipped onsite learning environment for young children to play and develop and will reduce the number of transitions and potential traumatic impact for the children and their parents during the first weeks of their arrival in Ireland.

Key Criteria & Service Delivery Plan Requirements

The successful tender applicant will be required to register the service with Tusla and apply to DCYA for CCS-R contract. The successful applicant will be required to provide part time care and education for a maximum of 15 children up to age 4 years. The newly refurbished and fully equipped onsite

facility will be leased for a nominal sum to the successful tender applicant for the duration of the IRPP Resettlement & Relocation Programme.

Potential service providers are required to submit a **Service Delivery Plan**, which will be assessed against the following criteria:

Criteria for Service Development	Weighting
1) Track record & experience of delivering sustainable early years' service with openness and awareness of respect for culturally diverse families and to support the ethos of inclusive anti-bias policy and practice.	40%
2) Quality of the service delivery plan and tender presentation in relation to the delivery of a part time early year's care and education onsite facility.	20%
3) Level of ability to work collaboratively with the resident families, Clonea EROC Management Committee and the onsite primary school and to liaise with the interpretation services available.-	10%
4) Knowledge and understanding of registration, compliance with government programmes, regulation, equality & diversity charter & guidelines (ref AIM) and relevant quality frameworks for early year's provision. (Siolta & Aistear)	30%

Service Delivery Plan Requirements	
A Background and minimum of 3 years' experience in delivering early years /school age services	Including information, that reflects how the needs of the resident families will be met.
B Governance & management structure	Outline the organisational structure/legal status and staffing plan, which will ensure accountability and quality service delivery. Please include: <ul style="list-style-type: none"> • CRO reference number • Charity reference number if applicable • Tax Clearance Certificate
C Financial projections and sustainability plan	Please include: <i>Cashflow Projection</i> <ul style="list-style-type: none"> - 2 year financial projections - Clear identification of the level of income required to run the service, projected expenditure and any assumptions made in developing the projection. - Bank Statement & letter from Bank - Most recent Annual Financial Statement <i>Estimation of start-up costsⁱ</i> <ul style="list-style-type: none"> - These may include but will not be limited to legal costs re

	lease, recruitment costs, short/medium term staff costs, and cost of notification to Tusla.
E Collaborative working	- Experience of local collaboration with community, statutory and voluntary groups/agencies, parental & family support plan
F Risk Management Strategy	- Please identify potential risks and strategies to mitigate those risks including critical requirements for success
Policies & Procedures	Refer to: The revised Child Care Regulations (Childcare Act 1991(Early Years Services) Regulations 2016)
Additional Information	Please submit any additional relevant information

Submission & Timeframe

- An open viewing of the facility for interested applicants will take place on Tuesday 12th September, 2017.
- A panel drawn from the Clonea EROC Management Committee will review Service Delivery Plan submissions. Prospective operators will be invited for interview and to present their Service Delivery Plan to the panel.
- Recommendation of the panel will be provided to the Departments of Children and Youth Affairs and Justice for review and feedback.
- The Clonea EROC owner manager will provide a lease agreement with nominal fee to the successful applicant.
- It is anticipated that the service would be operational from October 2017.

For further information and to submit e- proposal, please contact Rose Murphy CEO, Waterford Childcare Committee: rmurphy@cccw.ie / 051-295045.

The closing date for the submission of tender applications is 5pm Wednesday 5th September. A site visit will take place on Tuesday 12th and interviews on Thursday 14th September 2017.